

Patient Participation Group – 2nd October 2014, 4.00pm

Minutes

Present: AH, CY, ST, LB, TG (Patients), Dr Maria Frith and Anita Hampson

Apologies: SC, DA

1. Introductions and welcome	All	
2. Minutes of last meeting 310714	Anita	Agreed
3. PPG – Update and agreement of terms of reference New ways of working as a PPG?	All	<p>Agreed to accept TOR as previously distributed. Group would like member of reception team to join group. – ACTION - Anita</p> <p>Start with 2 boards for PPG – formal in foyer, details of purpose etc. 2nd board to have monthly/quarterly themes, populated etc by PPG members. Any contact with PPG to be via CS generic email, rather than personal contact details.</p> <p>Group to make contact separately to arrange. Admin support available from practice.</p> <p>Action – AH/LB/ST</p> <p>Also agreed to have board with staff photos, working days etc. – Action - Anita</p>
4. Open meeting and re-launch?	Chris Youngs	<p>CY suggested open meeting to encourage interest. Suggested “day in life of GP” from ER. Agreed good idea though needed to be later in year – April? Can use top waiting</p>

		area. Will need publicity etc, group agreed to action – CY/LB/AH/ST
5. WISE update and involvement of CS Surgery PPG	Dave Masterman	Not available for this meeting
6. Practice Update	Anita/Dr Frith	Tel prescription requests will cease from 31/12/14, for safety reasons. All methods of communication being used.
7. Next Meeting	Jan 15 – Open Meeting?	Thursday Jan 15th at 4pm To finalise the Open meeting in April
AOB	<p>PGRN Update</p> <p>Flu Clinics</p> <p>Friends and Family Test</p> <p>7 Days, 8-8</p> <p>EPS</p>	<p>AH updated on PGRN, any other volunteers to attend on behalf of the Practice to advise Anita</p> <p>Flu clinics start next week</p> <p>Mandatory in GP from 1/12/14, requesting whether you would recommend surgery to Friends and Family, rolling programme.</p> <p>Awaiting more detail, likely to be federated model with other Wetherby practices, issues around confidentiality, working directive, quality of care etc.</p> <p>Electronic Prescribing, will be live in CS next year, patients will still have choice of means of collection of scripts and drugs.</p>