

Patient Participation Group 4.00pm 28/11/2019

Minutes

Present: AHAMP, AH, ST, KS, CY, TG, MT, LB,

Apologies: MB, CS, JS, MW

1. Introductions and welcome	Welcome to John Kettle who is a prospective member.
2. Minutes of last meeting	<ul style="list-style-type: none"> • 75% of over 65-year olds, 50% of under 65 patients have now received the flu vaccine. There have been problems with the production of children's vaccines and at the moment it is only possible to order 20 at a time. • Andrea Bickers, the social prescriber, will come and talk to us in January.
3. Surgery update	<ul style="list-style-type: none"> • Staffing vacancies – A Dr to cover Dr Ade's hours. At the moment a locum is covering 4 days a week. A newly qualified Dr cannot be appointed because they are not allowed to visit the prison, and this is a service Crossley St surgery provides. • One nurse vacancy – being covered by locum nurses. • One receptionist is being upskilled to do phlebotomy. • The HCA's fulfil other roles as well as phlebotomy. • Reception hours are being extended. • The plastic skylights are being replaced • Funding has been obtained from the CCG to update the older downstairs rooms. Three to be done this year and the others next year. • Partners have been asked to attend the Feb and March meetings. Please forward ideas of what information you would like from them. • Dr Bennett continues to pay home visits for Crossley St Surgery and others in the group. He does not visit Care Homes (the surgery Dr's do a 'ward round' every Thursday) or palliative patients who are always seen by a Dr from the surgery. • Chest infections are more of a problem this year the norovirus.

	<ul style="list-style-type: none"> • Missed appointments – A Dr will always check if they think the patient missing the appointment is vulnerable. If not, there is a process that is followed. Patients will only be removed from a list if there is a breakdown in the relationship between Dr and Patient. The patient can request to go somewhere else. • Wetherby in Bloom – following the suggestion from a member of Wetherby in Bloom that patients might be referred to them it was decided that this would be better dealt with by the social prescriber now called Link in Leeds.
4. PPG Boards	<ul style="list-style-type: none"> • The subject for the large board next time will be ‘Keeping well this winter’. We will ask Andrea Vickers if she has any resources. Any other ideas welcome. • Dr Frith has suggested for another time ‘The life cycle of a prescription’. There is a lot of pressure on pharmacies with some drugs not being available. Boots in Crossley St is to be closed. • Our photographs will be returned to the space on the board in the entrance. (we need photographs of new members) • Small boards. MT will be looking after these.
5. Newsletter	Please forward any ideas for the Winter newsletter
6. Christmas coffee day Dickensian Market	<p>Anybody willing to help with a session in the morning 10-12 or afternoon 2-4. This involves making tea or coffee and maybe providing a few biscuits or the like. The more people help the less time each needs to do. If we don't get volunteers, we will be unable to do this.</p> <p>It was decided not to give out leaflets here.</p>
AOB	NAPP password. If anybody wants this please ask either AH, LB, ST.
Next Meeting	Jan 30th, 2020 4-6pm in the upstairs meeting room Crossley St Surgery

