

Patient Participation Group – 7th January 2016, 4.00pm
 Present: KS, ST, AH, LB, TG, CW, CY, AP, Dr Richard Hall, Anita Hampson – Practice Manager, Maureen Mazza – Finance and Data Manager, Beth Rudkin – IT Administrator (Practice Staff)

Apologies: Rita Dawson

Agenda

<p>1. Introductions and welcome Apologies</p>	<p>All Anita welcomed 2 new members and outlined purpose etc.</p>
<p>2. Minutes of last meeting 29th October 2015</p>	<p>Anita Not reviewed</p>
<p>3. On line access to medical records incl contractual requirements</p>	<p>All Beth Rudkin – Practice IT Admin</p> <p>Demo of online access to medical records incl short video from local practice. Agreed to allow FULL access when safeguards in place etc</p> <p>ACTION – Practice will put in place and notify patients along with guidance on practice website.</p>
<p>4. Test results via SMS Text messaging</p>	<p>Dr Hall/All</p> <p>Demo of outcome of sending test results via text</p>

	<p>message where appropriate and properly consented by patient. All agreed ok to roll out.</p> <p>ACTION – Practice will put in place and notify patients along with guidance on practice website.</p>
AOB	
Annual Flu Vaccination	<p>TG – Long term reaction to flu vaccine, no contraindications and no national reporting of any issues.</p>
This year's work agenda	<p>AH – Agreed ALL members would come to next meeting with ideas for improving health messages. Practice can support and agreed would be good to have targeted campaigns e.g sun safety, breast cancer awareness, Need to ensure all members of the group participate in assisting with this so not left to just a few.</p> <p>ACTION – All members to submit idea at next meeting along with availability to assist.</p>
Next Meeting	Thurs 3rd March 2016 4pm