

Patient Participation Group – 15th January 2015, 4.00pm

Minutes

Present: TG, CY, AH, SC, ST, DA (Patients)

Rita Dawson, Anita Hampson, Dr Ellis Rickwood – Crossley Street Surgery

Apologies: LB

<p>1. Introductions and welcome</p>	<p>Rita was welcomed to the group as a representative of the Crossley Street Staff</p>
<p>2. Minutes of last meeting 2nd October 2014</p>	<p>All agreed. No matters arising</p>
<p>Open meeting – April 2015</p> <ul style="list-style-type: none"> • Publicity • Format: <p>Content incl Dr Rickwood</p>	<p>Agreed Open Day on Thurs 16th April.</p> <ul style="list-style-type: none"> • PM only • PPG to organise and man any stands/displays etc • Publicity etc to be done by PPG • Content to be agreed with AH and practice to provide practical support etc. • Open meeting at 6pm with Drs Hall, Rickwood and Anita. To include background to Primary Care including pressures and funding, relevant stats, Day in the life of GP including positive experiences and behind the scenes information. Finish with Q&A from previously submitted questions.

	<p>Anita to meet Anne/Liz and Sue T to organise initial plans, other members of the group to be kept informed and assistance requested if required. ACTION – AH to contact Anne/Liz and Sue T with suitable date for meeting</p> <p>We will need volunteers on the day and to help with Newsletters/publicity etc</p>
Post hospital discharge -	Overview of process followed by practice and social care once patient discharged into Community
PPG – update on boards etc	Boards up and currently displaying PPG information. Need to update information with appropriate content. ACTION Members of group to advise Anne/ST/LB with ideas etc.
Practice Update	Staffing update, Dr Alegria, Pete McIntyre and Emma flint all left Practice. Recruitment to replace all posts in hand. Strategic update from ER
Next Meeting	16/4/15 – Open Day Suggest meeting normal PPG 4 th June 15
AOB FFT	Friends and family test in place in reception, good feedback and comment to date.