

Patient Participation Group Meeting Minutes – 22<sup>nd</sup> March 2018 - 4.00pm

Present: LB, ST, AH, KS, JL, SB, MT, GH, GH, Dr Mark Salisbury and Anita Hampson – Practice Manager

Apologies: CY, AF, PM

Resignation: CW

<p>1. Introductions and welcome</p>	<p>All. 3 potential new members attended</p>
<p>2. Minutes of last meeting 25/01/18</p>	<p>Accepted as correct</p>
<p>3. CCG/Prescribing Update</p>	<p>There has been no further official guidance about this but it is likely to mean that drugs which can be bought over the counter will no longer be available on prescription. If patients have their prescriptions sent to a pharmacy this is done electronically and no paper prescription is produced. There has been no extra funding for this but already in place at Crossley St “Pharmacy First” is an option There are now two pharmacists who cover surgeries in the Wetherby vicinity. These can be contacted by appointment if anybody wants to discuss their medication.</p>
<p>4. Collaborative working</p>	<p>There is a move towards collaborative working. Leeds Local Care Partnerships (18 in total). Wetherby has a defined area which includes amongst others Boston Spa, Collingham, Thorner, Bramham, Crossley St and Wetherby Clinic. (30,000 patients). Multidisciplinary teams meet to work out a plan that is followed by all surgeries. The surgeries share 2 pharmacists who are employed and have a contract with Caliber. Dr Bennett has been employed on a short term contract to carry out all home visits in the area. Document Management is well established with all surgeries using the same documentation. Reception staff trained to establish with the patient which health professional it is best for them to see. This will not necessarily be a Dr but might be a Muscular Skeletal Practitioner, Mental Health worker, Social Worker, Podiatrist etc. Over time the surgeries will merge with District Nurse services to streamline care. Different areas of Leeds are concentrating on areas important to them. e.g. Chapeltown – deprivation, getting</p>

	<p>young involved, community services. In Wetherby it will be the frail and elderly. The voluntary sector, in Wetherby, already provide services that help and maybe a specialist nurse will be needed. There will probably be more care homes and what services will be required in the future?</p>
<p>5. Alec Shelbrooke MP</p> <p>Action LB</p>	<p>Mr Shelbrooke has sent a further email wanting us to comment on the letter received from Steve Brine in response to our concerns .It was decided that we would like him to pursue the issue of delayed payment for new patients joining the practice. This is a real problem when large areas of housing are being developed. It is felt that at the planning stage LCC should be able to negotiate the payment necessary and practices should not have to wait. At the moment patient numbers are only submitted quarterly and so there is potential for patients to be on the books for almost 3 months without any payment being made for them.</p> <p>The lack of payment means that it is impossible to forward plan for employment to cover the needs of these patients.</p> <p>Another problem is with with payments received to provide a service but the payment only being provided for a year and then withdrawn. An example of this is the dementia clinic being run at Crossley St. This has been very successful and the surgery decided to absorb the cost in order to continue to provide the service.</p>
<p>PPG work</p> <p>Organising the PPG</p>	<p>This year marks the 70<sup>th</sup> anniversary of the founding of the NHS. It is intended to hold an event on Thursday 5<sup>th</sup> July to celebrate this. Maybe soft drinks and cakes. This would be open to all. There may be NHS resources available to use.</p> <p>There is a website dedicated to this “NHS at 70” provided by NHS England.</p> <p>Alec Shelbrooke to be invited</p> <p>It is hoped to launch the PPG newsletter at this event.</p> <p>See the attached appendix.</p>
<p>Dr Salisbury</p>	<p>Dr Salisbury and a GP from Collingham are representing the Wetherby area at CCG meetings</p> <p><b>Changes in the coming years.</b></p> <p>CCG- Commissioning.</p> <p>The three separate areas in Leeds are merging into Leeds wide CCG</p> <p>Practices moving towards working together in order to share good practice.</p> <p>Practices in North Leeds have set up a company called Calibre Care Partnership. They are able to employ people. This is a Ltd. Company</p> <p>The pharmacists are employed to serve more than one practice.</p> <p>Social prescribing – Andrea works city wide and patients with mental problems can self refer. She is able to provide information about what help is available.</p>

	<p>IAPT (improving access to psychological therapies) – Leeds based but very busy and people referred have to attend two lectures before they can be seen.</p> <p>Loneliness – voluntary organisations such as WISE and befriending services can help.</p> <p><b>Extended access</b> – Leeds are being creative in how this is provided with Virtual model, active signposting, booking telephone appointments in the early evening, advice about online help with follow up 2 weeks later and referring back into the system if necessary. These new ways of working will role out from 1<sup>st</sup> April. People taking these calls can be working from home or an office in the evenings.</p> <p>Specialist clinics may also be started from the health centre.eg. Asthma, contraception etc.</p> <p>The Government has provided some money but not enough to cover the extended hours.</p>
Next Meeting	Thursday 17 <sup>th</sup> May 2018

Appendix 1 – Crossley Street Surgery, PPG, Task responsibility

TASK	DETAIL	RESPONSIBILITY
Purpose of Crossley Street Surgery PPG	<ul style="list-style-type: none"> <li>• Terms of reference document</li> <li>• Structure</li> <li>• Operational Ideas</li> </ul>	CS
Membership Increasing membership	<ul style="list-style-type: none"> <li>• Managing new members</li> <li>• Virtual members group</li> <li>• Managing email contact</li> </ul>	CY AH
Noticeboards	<ul style="list-style-type: none"> <li>• PPG boards x 2</li> <li>• Health Education Board</li> </ul>	Back to the Practice
Meetings	<ul style="list-style-type: none"> <li>• Agendas</li> <li>• Chair</li> <li>• Minutes</li> </ul>	AHamp AHamp AH
Health Promotion		
Events		AH (more needed)
NAPP		EB
PPG Website area in Practice website	What is required?	
PPG Newsletter		ST, LB.AH
Liaison with outside organisations		

Please try to volunteer where there are still spaces.